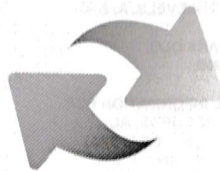


CAMPUS LIFE AT MBCC
an opportunity for involvement

Co-Curricular Activities

AT MBCC WE SEEK TO ENHANCE STUDENTS' OVERALL DEVELOPMENT THROUGH INVOLVEMENT IN A VARIETY OF COLLEGE CO-CURRICULAR ACTIVITIES. OUR MULTI-PURPOSE COURT FACILITATES AND ENHANCES THE WIDE RANGE OF ACTIVITIES ASSOCIATED WITH THE VARIOUS RELIGIOUS ORGANIZATIONS, SPECIAL INTEREST CLUBS, AND SERVICE CLUBS INCLUDING:

- UNIVERSITY & COLLEGE CHRISTIAN FELLOWSHIP (UCCF)
- UNIVERSITIES AND COLLEGES APOSTOLIC MINISTRY
- ADVENT FELLOWSHIP
- THE AWARD WINNING COLLEGE CHOIR

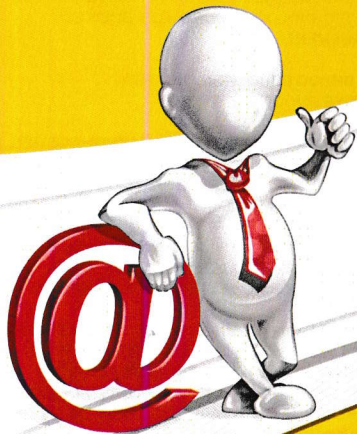


STUDENTS' COUNCIL

THERE IS A VERY ACTIVE STUDENTS' COUNCIL BODY THAT PROMOTES THE DEVELOPMENT OF STUDENT LEADERSHIP IN THE COLLEGE. THE PRESIDENT IS A MEMBER OF THE COLLEGE'S BOARD OF MANAGEMENT. THE COUNCIL ORGANISES A NUMBER OF EXCITING CAMPUS ACTIVITIES THROUGHOUT THE YEAR, INCLUDING CONCERTS, SEMINARS, AND GUEST APPEARANCES BY PROMINENT PERSONS.

**MONTEGO BAY
COMMUNITY
COLLEGE**

**FACULTY OF BUSINESS
& GENERAL STUDIES**



Montego Bay Community College:
Alice Eldemire Drive
Montego Bay, St James
Tel: 979-8150, 979-8164, 953- 6850/6851 Fax: 979 -8776
Email info@mbcc.edu.jm
Website: <http://www.mbcc.edu.jm>

Westmoreland Campus:
Frome, Westmoreland
Tel: 955-6340; Fax: 955-6710
Email frome@mbcc.edu.jm

"THE END CROWNS THE WORK"

**BACHELORS OF BUSINESS ADMINISTRATION
YRS 1 - 4 OF U-TECH 4-YR DEGREE PROGRAMME**

ENTRY REQUIREMENTS: 5 CXCS GEN. I, II, III OR GCE O'LEVEL A, B, OR C, INCLUDING MATHAMATICS, AND ENGLISH LANGUAGE, & ACCOUNTING.
CAMPUS & MODE: MONTEGO BAY—DAY, WESTMORELAND—DAY
COURSES INCLUDE: PSYCHOLOGY, ACADEMIC WRITINGS I & II, COLLEGE MATH 1A, CALCULUS, BUSINESS STATISTICS, ENVIRONMENTAL STUDIES, INTRO TO LOGIC, MICRO AND MACRO ECONOMICS, BUSINESS LAW, FUNDAMENTALS OF MARKETING, FUNDAMENTS OF ACCOUNTING, FINANCIAL ACCOUNTING, INTRO TO MANAGEMENT, ORGANIZATIONAL BEHAVIOUR, MANAGING CUSTOMER AND CLIENT RELATIONS OR INTRO TO OFFICE SYSTEMS, MANAGEMENT ACCOUNTING. UNIVERSITY ELECTIVE. STUDENTS ARE REQUIRED TO COMPLETE 40 HRS. OF COMMUNITY SERVICE PROGRAMME (CSP)

**BACHELORS OF SCIENCE IN BUSINESS STUDIES
3RD & 4TH YEAR OF 4-YR CCCJ DEGREE PROGRAMME**

MAJORS IN (1) ACCOUNTING (2) FINANCE & MANAGEMENT (3) MARKETING (4) HUMAN RESOURCE MANAGEMENT
ENTRY REQUIREMENTS: SUCCESSFUL COMPLETION OF THE ASSOCIATE DEGREE IN BUSINESS STUDIES. CONSIDERATION WILL BE GIVEN TO CANDIDATES WITH ASSOCIATE DEGREES IN BUSINESS FROM ACCREDITED INSTITUTIONS SUBJECT TO THE EVALUATION OF THE CCCJ.
CAMPUS & MODE: MONTEGO BAY—DAY AND EVENING, WESTMORELAND—DAY AND EVENING
GENERAL COURSES: ADMINISTRATIVE COMMUNICATION, OPERATIONS RESEARCH, RESEARCH METHODOLOGY, MARKETING RESEARCH, HUMAN RESOURCE, MANAGEMENT INFORMATION SYSTEM, STRATEGIC MANAGEMENT, ORGANIZATIONAL BEHAVIOUR, COMPANY LAW, INTRO TO POLITICAL ENVIRONMENT, MANAGEMENT ACCOUNTING, OPERATIONS MANAGEMENT, CARIBBEAN ECONOMIC DEVELOPMENT.

AREAS OF SPECIALIZATION:

ACCOUNTING: FINANCIAL MANAGEMENT I & II, TAXATION I & II, FINANCIAL MARKET ANALYSIS, FINANCIAL REPORTING & ANALYSIS, RISK MANAGEMENT & INSURANCE, FINANCIAL ACCOUNTING THEORY, ADVANCED FINANCIAL ACCOUNTING AND AUDITING.

FINANCE & MANAGEMENT:

FINANCIAL REPORTING & ANALYSIS, FINANCIAL MARKET ANALYSIS, PROJECT MANAGEMENT, RISK MANAGEMENT & INSURANCE, FINANCIAL MANAGEMENT I & II, INVESTMENT MANAGEMENT, FINANCIAL ACCOUNTING THEORY, INTERNATIONAL BUSINESS MANAGEMENT, AND SUPPLY CHAIN MANAGEMENT.

MARKETING:

PROMOTIONS MANAGEMENT, MARKETING SEMINAR, SALES MANAGEMENT & PRACTICE, MARKETING STRATEGIES/INTERNATIONAL MARKETING, SERVICES MARKETING, CONSUMER BEHAVIOUR, DISTRIBUTION & RETAIL MANAGEMENT, DYNAMICS OF LEADERSHIP AND STRATEGIC MARKETING MANAGEMENT.

HUMAN RESOURCE MANAGEMENT:

GLOBAL ISSUES IN HUMAN RESOURCES, DYNAMICS OF LEADERSHIP, MANPOWER MANAGEMENT, INDUSTRIAL RELATIONS, ORGANIZATION CONFLICT & NEGOTIATION, PERFORMANCE MANAGEMENT, CARIBBEAN INDUSTRIAL RELATIONS, DEVELOPING YOUR HUMAN RESOURCES, COMPENSATION MANAGEMENT SYSTEMS, AND PRACTICUM.

**ASSOCIATE DEGREE IN BUSINESS STUDIES
1ST & 2ND YEAR OF 4-YR CCCJ DEGREE PROGRAMME**

ENTRY REQUIREMENTS: 5 CXCS GEN. I, II, III, OR GCE O' LEVELS, A, B, C, INCLUDING ENGLISH LANGUAGE, MATHEMATICS AND/OR ACCOUNTS.
CAMPUS & MODE: MONTEGO BAY—DAY AND EVENING, WESTMORELAND—DAY AND EVENING
COURSES: FUNDAMENTAL ACCOUNTING, FINANCIAL ACCOUNTING I & II, COST ACCOUNTING, COMMUNICATION I & II, PSYCHOLOGY, INFORMATION TECHNOLOGY, MICRO AND MACRO ECONOMICS, BUSINESS LAW, CARIBBEAN STUDIES, INTRO. TO MANAGEMENT, FOREIGN LANGUAGE, ENTREPRENEURSHIP & BUSINESS PRACTICE, BUSINESS ETHICS, PRINCIPLES OF MARKETING, ORAL COMMUNICATION, PRE-CALCULUS, CALCULUS, BUSINESS STATISTICS, COMPUTERIZED ACCOUNTING.

**CERTIFIED ACCOUNTING TECHNICIAN (ACCA-CAT)
2-YR PROGRAMME**

ENTRY REQUIREMENTS: 4 CXC GEN. I, II, III OR GCE O' LEVELS, A, B, C, INCLUDING ENGLISH LANGUAGE AND ACCOUNTS. APPLICANTS MUST BE AT LEAST 16 YEARS OLD.
CAMPUS & MODE: MONTEGO BAY—DAY AND EVENING, WESTMORELAND—DAY AND EVENING
COURSES: RECORDING FINANCIAL TRANSACTIONS, INFORMATION FOR MANAGEMENT CONTROL, MAINTAINING FINANCIAL RECORDS, ACCOUNTING FOR COST, MANAGING PEOPLE AND SYSTEMS, DRAFTING FINANCIAL STATEMENTS, PLANNING CONTROL & PERFORMANCE MGMT., IMPLEMENTING AUDIT PROCEDURES, MANAGING FINANCES, COMMUNICATION, INFORMATION TECHNOLOGY.

**ASSOCIATE OF CHARTERED CERTIFIED
ACCOUNTANTS (ACCA)
2-YR PROGRAMME**

ENTRY REQUIREMENTS: SUCCESSFUL COMPLETION OF THE CERTIFIED ACCOUNTING TECHNICIAN QUALIFICATION. OR 4 CAPE SUBJECTS AND 3 OTHER CXC GEN. I, II, III OR GCE O' LEVELS, A, B, C. APPLICANTS MUST BE AT LEAST 18 YEARS OLD.



CAMPUS & MODE: MONTEGO BAY—EVENING
COURSES: ACCOUNTANT IN BUSINESS, MANAGEMENT ACCOUNTING, FINANCIAL ACCOUNTING, CORPORATE & BUSINESS LAW, PERFORMANCE MANAGEMENT, TAXATION, FINANCIAL REPORTING, AUDIT & ASSURANCE, FINANCIAL MANAGEMENT, PROFESSIONAL ACCOUNTANT, CORPORATE REPORTING, BUSINESS ANALYSIS, ADVANCED FINANCIAL MANAGEMENT, ADVANCED PERFORMANCE MANAGEMENT, AND ADVANCED TAXATION.

**CERTIFIED ADMINISTRATIVE PROFESSIONAL
1-YR PROGRAMME**

CAMPUS & MODE: MONTEGO BAY—EVENING, WESTMORELAND—EVENING

COURSES INCLUDE: COMMUNICATION, ORGANIZATION & PLANNING, INFORMATION DISTRIBUTION, RECORDS MANAGEMENT, PHYSICAL & INFORMATION RESOURCES, DOCUMENT PRODUCTION, FINANCIAL FUNCTIONS, HUMAN RESOURCES, ORGANIZATIONAL PLANNING, ADVANCED COMMUNICATION & ADMINISTRATION TEAM SKILLS.

ENTRY REQUIREMENTS: 3 CXCS SUBJECTS GEN. I, II, III GCE O' LEVEL SUBJECTS O' LEVELS, A, B, C, INCLUDING ENGLISH LANGUAGE, MATHEMATICS AND A BUSINESS RELATED SUBJECT, PLUS AT LEAST ONE YEAR SECRETARIAL/ADMINISTRATIVE EXPERIENCE.

**CERTIFICATE IN OFFICE MANAGEMENT (1YR)
1-YR PROGRAMME**

ENTRY REQUIREMENTS: 4 CXCS SUBJECTS GEN. I, II, III GCE O' LEVEL SUBJECTS O' LEVELS, A, B, C, INCLUDING ENGLISH LANGUAGE. PRINCIPLES OF BUSINESS AN ASSET.

CAMPUS & MODE: MONTEGO BAY -DAY, WESTMORELAND-DAY
COURSES INCLUDE: OFFICE SYSTEMS, PSYCHOLOGY, BUSINESS COMMUNICATION, BUSINESS LAW, BUSINESS MATH, PRE-COLLEGE MATH, ACCOUNTING, INFORMATION TECHNOLOGY, ECONOMICS, BUSINESS ETHICS, AND INTRO TO MANAGEMENT.

**EARLY CHILDHOOD EDUCATION (NCTVET)
1-YR PROGRAMME**

ENTRY REQUIREMENTS: TWO CXCS INCLUDING ENGLISH LANGUAGE GEN. I, II, III OR GCE O' LEVELS, A, B, C OR PROFESSIONAL CERTIFICATION OR SUCCESSFULLY PASSING THE HEART/NTA ENTRY TEST.
CAMPUS & MODE: FROME—EVENING

COURSES: DELIVER QUALITY CUSTOMER SERVICE, COMMUNICATION SKILLS, CARRY OUT DATA ENTRY & RETRIEVAL PROCEDURES, CARE FOR BABES; , CARE FOR CHILDREN, SUPPORT CHILDREN'S LANGUAGE AND COGNITIVE DEVELOPMENT, SUPPORT CHILDREN'S NUTRITIONAL NEEDS, MAINTAIN THE SAFETY AND WELL BEING OF CHILDREN, CARE FOR CHILDREN'S PHYSICAL NEEDS, CRAFT PERSONAL ENTREPRENEURIAL STRATEGY, FOSTER & ENHANCE CHILDREN'S SOCIAL DEVELOPMENT, MAINTAIN CHILD-ORIENTED ENVIRONMENT, SUPPORT PARENTS IN THEIR PARENTING ROLE, PLAN IMPLEMENT & EVALUATE DAILY ACTIVITIES FOR CHILDREN.

